Bastrop County

Local Emergency Planning Committee

Bastrop County
Local Emergency Planning Committee
Meeting Minutes
Thursday, February 16, 2023

The Meeting Notice / Agenda was posted on the website and on the front door at the Mike Fisher Building. This meeting was conducted in person in the Central Management Suite (Room 101) at the Bastrop County Office of Emergency Management Mike Fisher Building, 1501 Business Park Drive, Bastrop, Texas 78602 and virtually via Webex.

Members Present:
Honorable Gregory Klaus (Bastrop County Judge)
Chairperson Chief Josh Gill (Bastrop County Emergency Services District #2)
Vice Chairperson James Altgelt (Bastrop County Office of Emergency Management)
Hillary Long (Bastrop County Office of Emergency Management)
Lyndsey Schroeder (Bastrop County Judge's Office)
Chief Andres Rosales (Bastrop Fire Department)
Eric Guerrero (Bastrop County Development Services Department)

Visitors Present:
Mr. Randy Grimes – Flint Hills Resources
Mr. Robert "Bobby" Stephens – Flint Hills Resources

A. Call to order.

The February 16, 2023 scheduled meeting of the Bastrop County Local Emergency Planning Committee (LEPC) was called to order at 10:05 A.M. by Chief Josh Gill. Chief Gill conducted a roll call and determined that a quorum was in attendance.

B. Review and approval of the minutes from the November 17, 2022 meeting.

Chief Andres Rosales made a motion to approve the minutes as presented and Chief Gill seconded the motion. The motion passed unanimously and the minutes from the November 17, 2022 meeting were approved.

C. Citizens comments.

Mr. Randy Grimes, Terminal Manager, for Flint Hills Resources was present at the meeting. Mr. Grimes is a member of the Bexar County LEPC and was pleased to be invited to the Bastrop County LEPC.

D. Discuss and take action regarding LEPC vacancies.

Mr. Altgelt discussed the importance of adding additional members to the LEPC in order to facilitate the goals and objectives of the LEPC. Mr. Altgelt added that having an individual from Flint Hills Resources would add value and experience to the LEPC. After a brief discussion, Chief Gill made a motion to recommend to County Judge Gregory Klaus that Mr. Robert "Bobby" Stephens, Operations Supervisor – Flint Hills Resources, be added to the Bastrop County LEPC. Chief Rosales seconded the motion and the motion passed unanimously.

E. Receive updates and discuss upcoming activities / projects for the following Standing Committees:

1) Right-to-Know Committee

Chairperson James Allen was not present at the meeting and did not provide an update for the Right-to-Know Committee.

2) Public Education and Information Committee:

Chairperson Lyndsey Schroeder reported that the LEPC website remains updated and operational. Chairperson Lyndsey reported that the Public Notice for Written Comment was published in the Elgin Courier and to date the LEPC has not received any public comment.

3) Hazardous Materials Facilities Liaison Committee:

Chairperson Chief Brandon Bancroft was not present at the meeting and did not provide an update for the Hazardous Materials Facilities Liaison Committee.

4) Emergency Response and Resource Committee:

Chairperson Chief Rosales reported the Bastrop Fire Department hosted a Hazardous Materials Technician Course and that the course was a success.

H. Discuss potential training opportunities and / or requests for future LEPC Meetings.

The LEPC discussed the need for conducting a workshop during the next meeting that would focus on a two-year work plan for the LEPC.

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I. Adjournment.

Chief Gill made a motion to adjourn which was seconded by Judge Klaus. The motion passed unanimously, and the meeting ended at 10:44 AM.

The Bastrop County Local Emergency Planning Committee Meeting Minutes for the February 16, 2023 meeting was approved on the 18th Day of May 2023.

Chief Andres Rosales
Secretary
Bastrop County LEPC

Chief Josh Gill
Chairperson
Bastrop County LEPC